

In this addendum, “**Confidential Information**” includes personal information about the client, the facts relating to the client’s legal issue, and legal advice.

Part One

I, _____, the client, **(pick one)** Do / Do Not
 authorize _____, my lawyer, to verbally relay Confidential
 Information to _____, my _____ [title], at
 _____ [organization]. My _____ [title] at
 _____ [organization] will form part of my legal and potential litigation team, and
 may attend meetings with me and my lawyer. The disclosure of Confidential Information to my
 _____ [title] is necessary to ensure that I receive continuity of support and care.
 I understand that my _____ [title] at
 _____ [organization] will, in turn, hold any Confidential Information given to
 them by me or my lawyer in strict confidence. I confirm that confidentiality between me and my
 _____ [title] is critical to ensuring my safety, and to maintaining the integrity of
 our support relationship.

I **do not** authorize my lawyer to relay Confidential Information to my
 _____ [title] at _____ [organization] in writing.
 I understand that this authorization gives my lawyer permission to discuss Confidential Information with
 my _____ [title] at _____ [organization].

 Client’s Printed Name

 Signature

 Date

Part Two

I, _____, a _____ [title] at
 _____ [organization], agree to be part of the legal and potential litigation team
 of _____, a client of _____ [organization].
 As part of the client’s legal and potential litigation team, I understand that I may receive Confidential
 Information from the client or their lawyer. I agree to hold any Confidential Information I receive from
 the client or their lawyer in strict confidence. I confirm that confidentiality is essential to the full and
 satisfactory maintenance of the relationship between myself and the client.

 Print Name and Title

 Signature

 Date