

What is your superpower?

- A. Make ice cream disappear*
- B. Make slushies disappear*
- C. Both a and b*
- D. Other (drop in chat)*



Community Legal
Assistance Society



**Stand
Informed**

Experienced sexual assault? Get free legal advice.

**SHARP
WORKPLACES**

Stand Informed and SHARP Workplaces Legal Advice Services

*WELCOME TO ROSTER LAWYERS
July 15, 2025*



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Land Acknowledgement

Image 1

We respectfully acknowledge we are working and learning on the traditional, unceded, and ancestral territories of the $x^w m\theta k^w \text{'} \text{'em}$ (Musqueam), $s\acute{e}lil'w\acute{e}ta\text{'}\text{'}$ (Tsleil-Waututh), and $S_k w x w \acute{u} \text{'} m e s h \acute{U} x w u m i x w$ (Squamish) Nations.

Welcome!

**Stand Informed and SHARP
Workplaces Legal Advice
Services**



Community Legal
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Department of Justice
Canada

Ministère de la Justice
Canada

Canada

Agenda

1. Welcome and Introductions
2. Stand Informed & SHARP Workplaces Services & Processes
3. Working with Support Workers
4. Legal Coaching Primer
5. Orientation Package, Lawyer Supports & Resources

Introductions

SHARP WORKPLACES & STAND INFORMED

Jennifer Khor, Supervising Lawyer

Angela Leung, Operations Supervisor/Coordinator

Elizabeth Korompai, Legal Assistant/Outreach Coordinator

Aditi Master, Lawyer

Introductions

SHARP WORKPLACES

Tina Daschuk, *Lawyer*

Iruebafa (Iru) Oyakhirome, *PLEI Coordinator*

Jessica Jimmo, *Advocate*

Amy Woodforth, *Intake Coordinator/Legal Assistant*

Poll

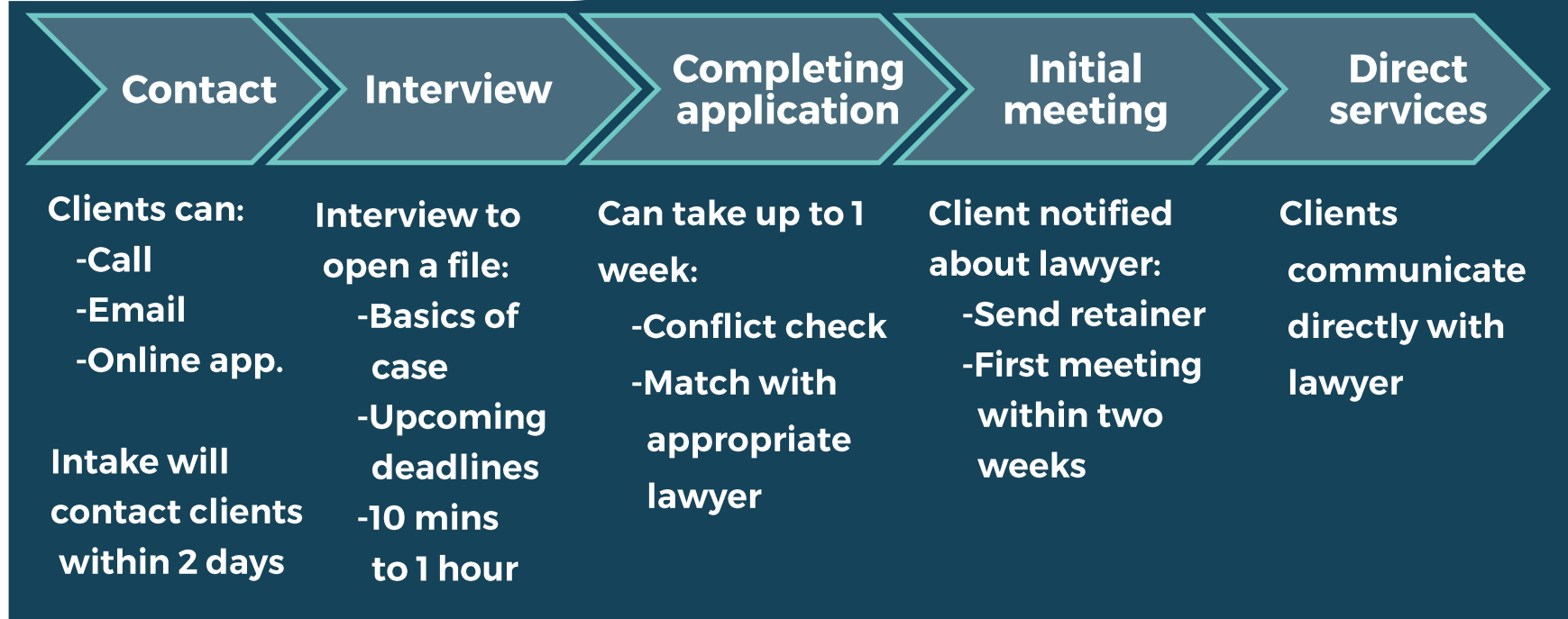
*Are you a Roster Lawyer for Stand Informed,
SHARP Workplaces or Both?*

- a. Stand Informed
- b. SHARP Workplaces
- c. Both

Poll

What are your practice areas?

Stand Informed & SHARP Workplaces Intake Process



Working with Support Workers

Image 1

- Confidentiality agreement not required during intake but required when meeting with lawyers
- Provide the client with emotional support
- Reduce the need for the client to re-tell their story
- Help gather documents and arrange appointments

Finding Support for Clients

Holistic approach

Email us for referrals

New Advocate Position

- **Help clients connect with support services**
- **Help clients fill out basic forms**
- **Help draft timelines**

Questions?



Stand Informed and SHARP Workplaces Legal Advice Services:

Legal Coaching Primer



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Poll

Have you....

- A. Provided legal coaching*
- B. Attended training on legal coaching*
- C. Provided unbundled legal services*
- D. Never heard of legal coaching*

Meeting with the Client - *Before the Meeting*

1. **Gather & Review Information & *Documents**
2. **Any Conflicts?**
3. **What, When, Where (Chronology & *Documents)**
4. **Client status (e.g. on leave, quit, fired, new job, in a safe house, within BC or Canada)**
5. **Client questions, goals, remedy sought**

**If Client can provide them*

Meeting with the Client - *Before the Meeting*

Other Considerations

Assess:

- 1. Time limitations for legal actions (see SHARP & Stand Manual - CH 29 Summary of Options)**
- 2. Workplace investigation process (if have information)**

Meeting with the Client - *First Meeting*

- 1. Initial contact: provide options for meeting format (Telephone, Zoom, in-person)**
- 2. Make client comfortable & watch if triggered**
- 3. Give a road map e.g.**
 - Hear from client
 - Talk about the law
 - Review legal options
 - Make a Plan/Next steps

Meeting with the Client - *After meeting*

1. Follow-up email

- Summary of meeting with next steps/plan
- Confirm scope of work & limitation periods
- Specify tasks by client
- Specify your tasks
- Summarise Goals/remedy

2. Provide resources: links to legal options and application forms, process guides; sample complaints; “How to make a police report” handout, etc

Limited Scope Retainer

- 1. 5 hours (SHARP Workplaces) & 3 hours (Stand Informed) goes quickly**
- 2. Unbundled services**
- 3. Collaborate with clients**
- 4. Empower clients**
- 5. Provide resources**

Questions?



Orientation Package

- 1. Lawyer Acknowledgement Form**
- 2. Stand Informed Information for Roster Lawyers**
- 3. Fees and Disbursements Info Sheet**
- 4. Referral Process**
- 5. Client (Retainer) Agreement**
- 6. Case Reporting Form**
- 7. Information and Consent for Clients using Zoom**

Lawyer Supports & Resources

- Training
 - [Stand Informed Lawyer Training](#)
 - [SHARP Workplaces Lawyer Training](#)
- Resources on CLAS website:
 - [Resources for Stand Informed Lawyers & Clients](#)
 - [Resources for SHARP Workplaces Lawyers & Clients](#)
- Connecting with other roster lawyers
- Other?

Stand Informed & SHARP Workplaces Contacts

Image 8

Intake/General:

- 604-673-3143 or Toll-free 1-888-685-6222
- Standinformed@clasbc.net
- SHARPWorkplaces@clasbc.net

Evaluation



<https://forms.office.com/r/dHxnw8tMAL>

Thank you!



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